

**PROCEEDINGS OF THE PRINCIPAL, GOVERNMENT DEGREE COLLEGE, RAMPACODAVARAM.**

**PRESENT : DR V SRINIVASA RAO.,** M.Sc.,PGDCMP.,DIF.,DIY.,M.PHIL.,PH.D.,

**Rc.No. 199/A/2022**

**Dated:12-05-2023**

**Sub:-** Government Degree College, Rampachodavaram, A.S.R District – Constitution of Review Meeting and College Academic Administration Convenors/Coordinators/Mentors/Team – Order – Issued reg.

**Ref:-** 1. Circular-5/APCCE/Academic Cell/AC-09/2023, Dated:24.04.2023 of CCE, Mangalagiri  
2. Instructions Received from CCE, Mangalagiri at offline Review meeting GDC Tadepalligudem on 28.04.2023

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**ORDER:-**

In view of Review Meeting and College Academic Administration, Principal is hereby conducted Google Meet Review Meeting on 12.05.2023 at 01.00 PM to 02.30 PM and discussed various points and resolutions taken.

In this Circumstances the following Convenors/Coordinators/Mentors/Team Constituted by Principal Government Degree College, Rampachodavaram with immediate effect.

1. The Below 3<sup>rd</sup> Degree Internship Mentors should complete Profile Verification of students by 14<sup>th</sup> May 2023.

S.No.	Name of the Faculty	Assigning Designation in Internship Programme
1.	Sri Y Rajaskehar, Contract Lecturer in Mathematics	Mentor, III B.Sc MPC
2.	Dr K Prabhakar, Contract Lecturer in Economics	Mentor, III B.Sc MPC
3.	N Vara Kumari, Contract Lecturer in Zoology	Mentor, III B.Sc BZC
4.	K Usha Rani, Guest Lecturer in Forestry	Mentor, III B.Sc BZF

2. The Below 2<sup>nd</sup> Degree Internship Mentors should complete Profile Verification of students by 20<sup>th</sup> May 2023.

S.No.	Name of the Faculty	Assigning Designation in Internship Programme
1.	Sri Dr K Prabhakara Rao, CF in Economics	Mentor, II B.A HEP
2.	Sri P Anand, GF in Commerce	Mentor, II B.Com GEN
3.	Smt M Siva Kumari, L/Computer Applications	Mentor, II B.Com CA

4.	Sri M Ganesh, GF in Chemistry	Mentor, II B.Sc MPC
5.	Sri B V V Satish, GF in Zoology	Mentor, II B.Sc BZC
6.	Sri K G Venkatesh, L/Chemistry	Mentor, II B.Sc BZF

3. Above 2<sup>nd</sup> and 3<sup>rd</sup> Degree Mentors must attend daily at least one class of internship classes of 3<sup>rd</sup> degree students in online.

4. Every Department in college must organize student's webinars in June 2023.

5. Every Department must submit a soft copy of monthly activities to News letter Co-ordinator Smt J S Suneetha Kumari, GF in History.

6. The Below Review Meeting - Point wise Convenors should submit meeting notes time to time.

### REVIEW MEETING POINT WISE CONVENORS

S.No.	Description	Convenors
I	Classwork Monitoring	Sri Y Rajasekhar, CF in Mathematics
II	Attendance	Sri SRB Chakravarthy, L/English
III	Internship Details of Semester Internship details	Smt J S Suneetha Kumar, GF in History
IV	Continuous Internal Assessment	Sri M Ganesh, GF in Chemistry
V	NAAC	Sri SRB Chakravarthy, L/English
VI	Website Details	Smt M Siva Kumari, L/Computer Applications
VII	Research	Sri K G Venkatesh, L/Chemistry
VIII	Learning Management System (LMS)	Dr K Prabhakara Rao, CF in Economics
IX	Students Information Management System (F-Map)	Sri B Sunil Bharat Chand, Senior Assistant
X	Grievance Redressal	Sri B V V Satish, GF in Zoology
XI	JKC training and placements	Sri K G Venkatesh, L/Chemistry

<b>XII</b>	<b>Achievements</b>	<b>Sri D Ravi Kumar, L/Telugu</b>
<b>XIII</b>	<b>Library</b>	<b>Sri B Niranjan, GF in Library Science</b>
<b>XIV</b>	<b>Details of Tranining Programmes condcutud</b>	<b>Dr P Anand, GF in Commerce</b>
<b>XV</b>	<b>Details of Contribution/donation received during the month</b>	<b>Smt G Lakshmi Kumari, CF in Political Science</b>
<b>XVI</b>	<b>Details of other activites conducted, date with remarks</b>	<b>Smt J S Suneetha Kumar, GF in History</b>

The above Convenors/Coordinators/Mentors/Team should follow the above orders without fail. If any deviation found in this matter later viewed seriously.

  
**PRINCIPAL**  
**Government Degree College**  
**Rampachodavaram, E.G.Dt. A.P.**

**Station: Rampachodavaram**

**Date: 12-05 -2023.**

**Copy to the Individuals**